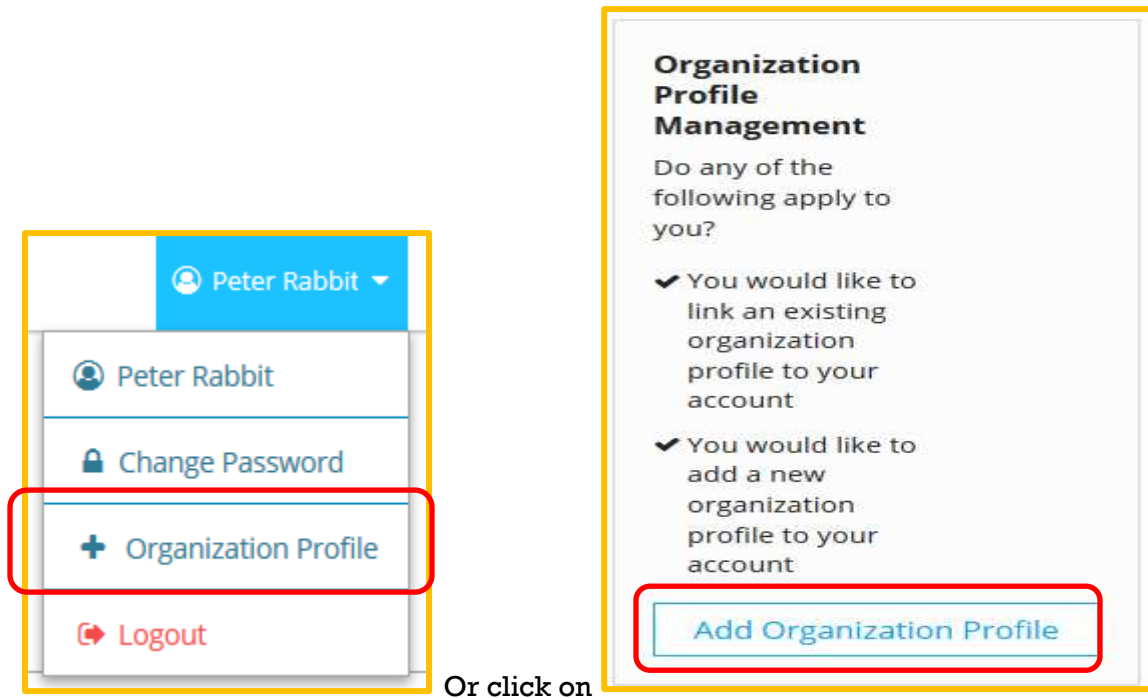


## The Minnesota Quality Improvement & Registry Tool

### 7.0 Linking Accounts

If you are the owner of an Organization Profile, you can add access to your Individual Account.

1. Go to [www.developtoolmn.org](http://www.developtoolmn.org) and click on **Login**. On the search page, click on **Login** and enter your Individual Account email address and password.
2. There are two ways to add an Organization Profile. Click on **+ Organization Profile** from the drop down menu or **Add Organization Profile** on the right hand menu.



# Organization Profile Access

3. Enter the Develop Organization ID number and click on **Find Profile**.

## Organization Profile Lookup

Please enter the organization ID to request access to the organization profile. This is not a license number.

**Organization ID**

Required

**Find Profile**

**Need a New Organization Profile?**

If you need to create a new organization profile, please click "Create Profile" to begin organization profile setup.

**Create Profile**

**Don't Know the Organization ID?**

The Organization ID will ensure we locate the correct organization profile. If you are not sure of the ID, please contact support for assistance.

**Contact Support**

4. The Organization Lookup screen will appear with the organization information. If this is correct, click on **Send Request**. If not, click on **New Search**.

### Organization Lookup

We found the following organization:

#131267  
**100 Acre Wood**  
1313 mocking bird lane  
1819 Hunny Bear Ln  
Ashdown Forest, MN 55070

**Next Steps**

If this is the correct organization, click **Send Request** to send an approval request to the owner of the organization profile.


If this is not the correct organization, click **New Search** to re-type your organization ID or set up a new organization profile.

**Send Request** **New Search**

# Organization Profile Access

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5. Develop will send your request to the email address on file for the organization.
6. When your access is approved, you'll receive an email that your access is granted.



## Request Sent

**An approval request was sent to the owner of this organization.**

Once approved, you will have access to the requested organization profile.

**🔔 You will receive a notification email confirming your access to the requested organization when your access request is approved.**

[Search Again](#) [Close Search](#)

## DEVELOP HELP DESK

833-605-6938 § [support@develophelp.zendesk.com](mailto:support@develophelp.zendesk.com)

Available by phone Monday through Thursday from 7:30 a.m. to 4:30 p.m., and Friday from 7:30 a.m. to 12:30 p.m.

For assistance in Hmong, Somali or Spanish, contact the Language Access Line provided through Child Care Aware of Minnesota.

- 888-291-9811
- 651-655-0150